Nisarga Batika School

Communication Directory

Dear Parents,
The school has provided you with the contacts for your references so you can reach out to concerned person whenever necessary.

School Contact Details:
Contact No: 01-5374772/ 01-5375193/ 01-5371165/ 01-5374890
Email: mail@nisarga.edu.np

Pre-School
Ms. Sumitra Dhungana, Assistant to HoD [9801142767]
Email: sumitra@nisarga.edu.np

Junior Elementary
Ms. Rujita Tuladhar, Assistant to HoD [9802077489]
Email: rujita@nisarga.edu.np

Senior Elementary
Ms. Sushmita Pulami Magar, Assistant to HoD
[9801142837] Email: sushmita@nisarga.edu.np

High School
Ms. Urmila Rai, Assistant to High School Coordinator [9801142800]
Email: urmila@nisarga.edu.np

NBS Communication Unit
NBS Communication
01-5375193 Ext: 5008
Email: communicationunit@nisarga.edu.np

NBS Communication Focal Person *(in case of emergency only)*
MS. Sandhya Chettri, Communication Officer 9802350757
Email: sandhya@nisarga.edu.np

Account Department
Ms. Sabina Maharjan 9801142751, or Ms. Kami Shrestha 9801142883
Email: accounts@nisarga.edu.np

Transportation Unit
Mr. Sandesh Pandey
Transportation & Logistic Officer
01-5375193 Ext: 1006
Email: sandesh@nisarga.edu.np

School Apps/Microsoft Teams/Outlook
Mr. Prabin Shrestha 9801142752
Email: prabin@nisarga.edu.np

Note:

- Authorized person will be available during office hours, Monday through Friday, 8:15 A.M. until 4:00 P.M.

Updated on: 1 August 2025